



Greenheart Exchange

Work and Travel Program

Employer Information

Muffins and Scones

Start Date Range: 5/1/2019 - 6/15/2019

End Date Range: 9/1/2019 - 9/30/2019

Industry: Restaurant/Cafe/Concession Stand

Number of Employees: 15

40126 NC Hwy 12

Address:

Avon, NC 27915

[View Map](#)

Company Web Site: <https://www.facebook.com/muffinsandscones/>

Total positions available: 9

Potential positions:	Baker/Cook, Line Cook, Dishwasher, Barista
Average number of work hours:	36
Average number of work days:	6
How often do you pay employees?	Twice a month
Please indicate the level of English required:	Great
Job benefits, bonuses, or incentives offered by your company (if any):	Affordable housing is provided. Free meals provided for each shift worked.
Greenheart:	Yes
Additional Hiring Requirements:	Not applicable

Housing, Meals and Transportation

Housing provided by employer: I guarantee housing

Description of housing: The employer has 5 different housing options for participants to live in. Participants will be living with other international participants from their own employer as well as participants working at the owner's other businesses in town. The options include houses and apartments that have from 1 to 5 bedrooms. There is high-speed WiFi, cable TV, full kitchen and washer/dryer available in each housing option. There is no smoking allowed in the housing. The addresses are 40126, 40136 (#1 and #2), 40146, and 40050 NC HWY 12, Avon NC 27915. All housing options are located next door to another housing option. Assignments will depend on the participant's arrival date and the number of male and female participants who are hired. There will be 3-6 participants per room, depending on its size. There will be 4-6 participants to share each

bathroom. Everyone has their own bed and space to put their belongings. Rooms are gender specific. Couples will not have the same room.

Housing costs: \$125 per week

Required To Use

Housing:

Meals included or subsidized: Yes

Description of included or subsidized meals: Participants are entitled to a free meal if they work a 4 hour shift. They also can have a coffee-based beverage during their shifts.

Approximate cost of transportation: Free(one way)

Jobs Available

Job Type: Baker
of

openings for 3
this Season:

Wage: 10.00/per hour

Dress Code: Uniform

Dress code details: Participants are given a company shirt they need to wear. If they want additional shirts they can purchase them for \$15 each. Participants must wear a hat and shoes that are comfortable to stand all day and are closed toe and slip-resistant. Pants and shorts can be worn if their shorts are at least mid-thigh length.

Requirements and Job Description

Non-smoker: No

Swimmer: No

Ski: No

CPR Certified: No

Lifeguard Certified: No

Gender Preference:

Age requirement?

Greenheart participants are at least 18 years old

Job description

This is a very busy fast-paced coffee shop and bakery. Baker/Cooks come in to work early- at least by 5 a.m. The bakery is very busy in the morning so being a morning person is very important. A meal is included with each shift. This position will perform duties as a Baker and a Cook. Bakers will be taught how to make a variety of items from muffins, scones, New York style bagels, breads and cakes. Bakers will learn to make sandwiches too. Once all the morning baking is done they help with making sandwiches. This gives them more hours. Participants that have more advanced skill such as cake decorating generally only bake as once morning breakfast baking is done they move on to cakes and desserts for the afternoon. They will prepare sandwiches, do prep, and other kitchen related items. This position is also responsible for preparing and cooking food orders per recipe guidelines. Cooks prepare batters, meat dishes and vegetables. Cooks provide back up to the line during busy hours, including restocking and maintaining workstations to assure plenty of product is always available. Cooks clean all workstations at the end of the day, sweeping and mopping of floors. They will be using cleaning chemicals in their job responsibilities.

Job Type: Kitchen Help

Requirements and Job

**# of
openings for 2
this Season:**

Wage: 10.00/per hour

Dress Code: Casual

Dress code details: Participants are given a company shirt they need to wear. If they want additional shirts they can purchase them for \$15 each. Participants must wear a hat and shoes that are comfortable to stand all day and are closed toe and slip-resistant. Pants and shorts can be worn if their shorts are at least mid-thigh length.

Description

Non-smoker: No
Swimmer: No
Ski: No
CPR Certified: No
Lifeguard Certified: No
Gender Preference:
Age requirement?
Greenheart participants are at least 18 years old

Job description

The business is very busy in the morning so being a morning person is very important. Line Cooks will prepare sandwiches, do prep, and other kitchen related items. Cooks are responsible for preparing and cooking food orders per recipe guidelines. Cooks prepare batters, meat dishes and vegetables. Cooks provide back up to the line during busy hours, including restocking and maintaining workstations to assure plenty of product is always available. Cooks clean all workstations at the end of the day, sweeping and mopping of floors. A meal is included with each shift. They will be using cleaning chemicals in their job responsibilities.

Job Type: Dishwasher

**# of
openings for 2
this Season:**

Wage: 10.00/per hour

Dress Code: Casual

Dress code details: Participants are given a company shirt they need to wear. If they want additional shirts they can purchase them for \$15 each. Participants must wear a hat and shoes that are comfortable to stand all day and are closed toe and slip-resistant. Pants and shorts can be worn if their shorts are at least mid-thigh length.

Requirements and Job Description

Non-smoker: No
Swimmer: No
Ski: No
CPR Certified: No
Lifeguard Certified: No
Gender Preference:
Age requirement?
Greenheart participants are at least 18 years old

Job description

Dishwashers are responsible for cleaning and putting away dishes, pots and glassware that are used in the dining room, sweeping and mopping floors, emptying garbage and keeping the kitchen clean. This is a very busy fast-paced coffee shop and bakery. Dishwashers come in as early as 6:30 a.m. Job duties include washing bakery pans and other dishes, taking out the trash and other clean duties in the kitchen. There are times they might be asked to put away stock, so they will need to be able to lift at least 20 pounds. Dishwashers are given a meal for each shift they work. They will be using cleaning chemicals in their job responsibilities.

Job Type: Counter Attendants

**# of
openings for 2
this Season:**

Wage: 8.50 + tips/per hour

Dress Code: Casual

Dress code details: Participants are given a company shirt they need to wear. If they want additional shirts they can purchase them for \$15 each. Participants must wear a hat and shoes that are comfortable to stand all day and are closed toe and slip-resistant. Pants and shorts can be worn if their shorts are at least mid-thigh length.

**Requirements and Job
Description**

Non-smoker: No

Swimmer: No

Ski: No

CPR Certified: No

Lifeguard Certified: No

Gender Preference:

Age requirement?

**Greenheart
participants are at
least 18 years old**

Job description

Baristas will be responsible for making coffee and/or tea beverages to order. They will also make smoothies. Baristas will be expected to learn to properly use and clean all related machinery (espresso machines, milk steamers, etc.), take customer orders and handle cash sales at a register in a fast-paced environment. This is a very busy fast-paced coffee shop and bakery. Barista shifts start as early as 5:30 a.m. Baristas are responsible for greeting customers when they come in, taking their order which includes food, making coffee drinks, smoothies, and other beverages. The job includes cash handling and computer skill to ring up the order. Baristas are responsible for cleaning tables and the dining room as well. This is a tipped position. The more friendly and outspoken they are with the customers the more tips they usually make. On average they can usually make anywhere from an extra \$20 - \$50 a day in tips. Tip amounts are not guaranteed. They will be using cleaning chemicals as part of their job responsibilities.